

Minutes of the Ashby cum Fenby Parish Council Meeting held at Ashby cum Fenby Church Hall on Monday 5th August 2024 at 7.00PM

Present: Cllrs: John Shaw (Chairman), Barker, Hollingworth, Hornby, Shaw and Thomson.

In attendance: The Parish Clerk, Ward Cllr Jackson and 2 members of the public.

01:08/24 Declarations of Interest:

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
None
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.
None

02:08/24 Apologies for Absence:

To receive any apologies from Members not able to attend the meeting.

No apologies had been received.

03:08/24 Open Forum:

STANDING ORDER NO. 3

- e Members of the public may make representations, answer questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.
- f The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting.
- g Subject to standing order 3(f), a member of the public shall not speak for more than (5) minutes.
- h In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.
- i A person shall raise his/her/their hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking.
- j A person who speaks at a meeting shall direct his/her/their comments to the chair of the meeting.
- k Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

Date:

Signed:

A member of the public attended to suggest that signage be installed to seek to reduce the speed of traffic through the village.

A member of the public attended to raise the issue of dogs not under the control of the owners and disturbing wildlife. The member of the public also raised the issue incidents of shooting in the vicinity of public footpaths and residential properties.

04:08/24 Minutes of the Previous Meeting(s):

To approve the minutes of the previous meeting.

RESOLVED: That the minutes be approved as a true record.

05:08/24 Police Report:

- a) To receive the latest police report.

The report was noted.

06:08/24 Finance & Governance:

- a) To approve payment of accounts.

RESOLVED: That the following payments be approved.

Employee 1	Wages Month 4	£XXX
Employee 1	Expenses Month 4	£4.68
HRMC	Quarterly Bill	£105.20
SSE	Telephone Box Electricity Bill	£8.82

- b) To receive an update on the bank mandate variation form and requirement for a business mobile device for online banking.

The Clerk provided an update on business banking. A third signatory is required to process payments.

RESOLVED: That the Clerk contacts TSB Bank regarding number of signatories and reports back to the September meeting.

- c) To receive a budget monitor report and bank reconciliation – to be checked against bank statements and signed by appointed councillor.

RESOLVED: That the checking and signing of the bank reconciliations for Year 2024-25 Quarter 1 be noted. Cllr Barker appointed as the nominated councillor for subsequent checks.

- d) To consider a suggestion from Ashby cum Fenby Church PCC regarding hall hire charges.

The Clerk reported a request from the PCC for a donation towards electricity costs for the period during which room hire had been waived.

RESOLVED: That a payment of £50 be made to the PCC.

- e) To approve the renewal of 12-month contract from SSE for electricity supply to the telephone box.

Date:

Signed:

RESOLVED: That the Clerk be delegated to renew the contract after making enquiries about the impact on charging if the Council were to change to LED lighting.

07:08/24 Planning:

a) Planning Decisions

To note the following planning decisions received from NELC:

None received.

b) Planning Application

To consider any comment on the following planning application(s): -

i) Planning Application Reference: DM/0323/24/FUL

Proposal: Erect single storey extension to side and rear to provide additional stores area - AMENDED PLANS (EXTENSION MOVED AWAY FROM NEIGHBOUR BOUNDARY)

Location: Freshney Cottage Post Office Lane Ashby Cum Fenby North East Lincolnshire

[View application online](#)

RESOLVED: Ashby cum Fenby Parish Council recommends refusal of the application as it stands on grounds that there is insufficient information on both the dimensions and the use.

c) Pending Applications – Awaiting Decision: -

For information only – the Parish Council has already submitted comments on these applications:

[Outline application for the erection of two 5 bed dwellings with garages, driveways, landscaping and new boundary fencing with all matters reserved](#)

Land Adj the Old Rectory Main Road Ashby Cum Fenby North East Lincolnshire DN37 0QW

Ref. No: DM/1222/23/OUT

[Erect single storey extension to side and rear to provide additional stores area](#)

Freshney Cottage Post Office Lane Ashby Cum Fenby North East Lincolnshire DN37 0QS

Ref. No: DM/0323/24/FUL

[Change of use of land from field/paddocks to 23 holiday cabins with vehicle parking, landscaping and associated works](#)

Willow Lakes Ashby Hill Top Farm Barton Street Ashby Cum Fenby North East Lincolnshire DN37 0RU

Ref. No: DM/0523/23/FUL

08:08/24 National Grid Consultation:

To discuss proposals for upgrades to the electricity network.

Date:

Signed:

Cllr Barker provided a brief update to Council.

09:08/24 Highways/Public Rights of Way:

- a) To receive any correspondence or reports from councillors regarding highways matters.

The Clerk advised Council of an email 2024 Local Transport Plan Minor Highways Project. The scheme is intended to address those small-scale improvements to the highway which Town, Village and Parish Councils would like to see in their areas. There's an increased £25,000 budget (in total) this year and suggestions need to be put forward for review by the end of September 2024 with a view to works being implemented on the ground by the end of March 2025.

b) To receive an update on the damaged street sign – Post Office Lane
NELC had responded to the Parish Council to advise that an inspection had taken place, and the repairs would be done within 3 months.

c) To receive an update on the corroded public right of way sign – Post Office Lane
NELC had responded to the Parish Council to advise that an inspection had taken place, and the repairs would be done within 3 months.

10:08/24 Emergency Plan:

To receive and approve the updated Emergency Plan.

A minor change is required to a contact phone number and add a new parish councillor.

RESOLVED: That the Emergency Plan be approved subject to the minor amendments.

11:08/24 Parish Assets/Projects:

- a) To receive any correspondence or updates.
 - i) Noticeboard correspondence from resident.

RESOLVED: That a quotation be obtained for refurbishment of the noticeboard.

12:08/24 Village Newsletter:

To receive a request for advertising from Friendship at Home.

The editor advised that the next edition is the Autumn Edition.

RESOLVED: That the information will be included if space permits.

13:08/24 Future Dates:

- a) Next Parish Council Meeting – Monday 2nd September 2024 at 7PM – Ashby cum Fenby Church Hall.

The dates were noted.

- b) Matters for discussion and inclusion on the next meeting agenda.
 - i) 2024 Local Transport Plan Minor Highways Project.
 - ii) Changes to Financial Regulations
 - iii) Quotations for noticeboard refurbishment.

Date:

Signed:

Exclusion of Press and Public: To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.

14:08/24 Personnel:

- a) To approve Clerk's wages and expenses payments.

RESOLVED: That the wages and expenses payment be approved.

The meeting closed at 8.45PM

Date:

Signed: