

ASHBY CUM FENBY PARISH COUNCIL AGENDA

Dear Sir/Madam

I hereby give you notice that the Annual Meeting of Ashby cum Fenby Parish Council will be held in Ashby cum Fenby Church Hall, Main Road, Ashby cum Fenby on Monday 13th May 2024 at 7PM.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting.

Tanya Kuzemczak

Clerk to the Parish Council



8th May 2024

Agenda:

01:05/24 To elect a Chair for the year 2024/2025:

02:05/24 Signing by the Chair of the declaration of office:

03:05/24 To appoint a Vice-Chair for the year 2024/2025:

04:05/24 Declarations of Interest:

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

05:05/24 Apologies for Absence:

To receive any apologies from Members not able to attend the meeting.

06:05/24 Open Forum:

STANDING ORDER NO. 3

- e Members of the public may make representations, answer questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.
- f The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed (15) minutes unless directed by the chair of the meeting.
- g Subject to standing order 3(f), a member of the public shall not speak for more than (5) minutes.
- h In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.
- i A person shall raise his/her/their hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking.
- j A person who speaks at a meeting shall direct his/her/their comments to the chair of the meeting.
- k Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

07:05/24 Minutes of the Previous Meeting(s):

To approve the minutes of the meeting of Monday 8th April 2024.

08:05/24 Police Report:

- a) To receive the latest police report.

09:05/24 Finance & Governance:

- a) To approve payment of accounts to 13th May 2024.

Supplier	Description	Net	VAT	Gross	Bank Payee(if different)	PaidBy
Employee 1	Wages Month 1	£XXX		£XXX		CHQ
Employee 1	Expenses Month 1	£7.02		£7.02		CHQ
Southern Electric	Electricity Bill 1/2/24-29/2/24	£7.12	£1.42	£8.54		DD
Southern Electric	Electricity Bill 1/3/24-31/3/24	£7.58	£1.52	£9.10		DD
HMRC	Months 10-12 (Yr 2023-24)	£105.40		£105.40		DD
Viking	Stationery & Postage Stamps	£33.07	£5.25	£38.32	T Kuzemczak	CHQ
Zurich Insurance	Annual Insurance	£214.00		£214.00		CHQ

- b) To review Standing Orders and Financial Regulations.
- c) To note that Council approved the updated register of assets at the April 2024 meeting.
- d) To review the Council's financial risk management document.
- e) To review the Emergency Plan

- f) To review arrangements for insurance cover in respect of all insurable risks and to consider insurance renewal quotations for 2024-2025.
- g) To receive and note the annual internal auditor's report.
- h) To approve year end accounts 2023-2024.
- i) To approve the Annual Governance Statement 2023-2024 (AGAR Section 1).
- j) To approve the Accounting Statements 2023-2024 (AGAR Section 2).
- k) To approve the Certificate of Exemption.
- l) To note the dates for the exercise of public rights – Monday 3rd June 2024 – Friday 12th July 2024.
- m) To approve expenditure of £20 +VAT to Breakthrough Communications for councillor training.
- n) To review signatories for the bank mandate and complete the bank mandate variation form.
- o) To note that a VAT reclaim has been made for the period 1.4.2022-31.3.2024 for the amount of £697.61
- p) To agree meetings dates for the year 2024-2025
 - Monday 3rd June 2024
 - Monday 1st July 2024
 - Monday 5th August 2024
 - Monday 2nd September 2024
 - Monday 7th October 2024
 - Monday 4th November 2024
 - Monday 2nd December 2024
 - Monday 6th January 2025
 - Monday 3rd February 2025
 - Monday 3rd March 2025
 - Monday 7th April 2025

10:05/23 General Power of Competence:

- a) To agree that the Parish Council continues to meet the criteria for eligibility (two thirds elected members and a CiLCA qualified clerk).
- b) To agree to continue to exercise the Council's General Power of Competence.

11:05/24 Planning:

- a) **To note the following planning decisions received from NELC: -**

- i) **Planning Application Reference: DM/1054/23/FULA**

- Proposal: Demolish existing outbuildings, erect various single and two-storey extensions to dwelling, erect single storey side extension to barn and install solar panels, erect detached garage and landscaping works (amended plans)

- Location: Moorhouse Brigsley Road Ashby Cum Fenby North East Lincolnshire

This application has been APPROVED by NELC.

b) To consider any comment on the following planning application(s): -

i) Planning Application Reference: DM/0323/24/FUL

Proposal: Erect single storey extension to side and rear to provide additional stores area.

Location: Freshney Cottage Post Office Lane Ashby Cum Fenby North East
Lincolnshire

[DM/0323/24/FUL | Erect single storey extension to side and rear to provide additional stores area | Freshney Cottage Post Office Lane Ashby Cum Fenby North East Lincolnshire DN37 0QS \(nelincs.gov.uk\)](#)

c) Pending Applications – Awaiting Decision: -

Planning Application Reference: DM/1222/23/OUT

Proposal: Outline application for the erection of two 5 bed dwellings with garages, driveways, landscaping, and new boundary fencing with all matters reserved.

Location: **Land Adj the Old Rectory Main Road Ashby Cum Fenby** North East
Lincolnshire

Erect new detached dwelling, garage, and stables, with new boundary wall and gate in connection with farm and stud, with associated works

Moorhouse Farm Brigsley Road Ashby Cum Fenby North East Lincolnshire

Ref. No: DM/0873/22/FUL | Validated: Fri 30 Sep 2022 | Status: Awaiting decision.

Details in Discharge of Condition 3 (Drainage) pursuant to DM/0173/23/FUL

Fenby Hall Barton Street Ashby Cum Fenby North East Lincolnshire DN37 0RU

Ref. No: DM/0918/23/CND | Validated: Wed 20 Sep 2023 | Status: Pending Consideration

12:05/24 National Grid Consultation:

To discuss any matter relating to upgrades to the electricity network.

13:05/24 Highways/Public Rights of Way:

To receive any correspondence or reports from councillors regarding highways matters.

14:05/24 Parish Assets/Projects:

To receive any correspondence or updates.

15:05/24 Village Newsletter:

To agree any action regarding the next edition of the village newsletter.

16:05/24 Northern Power Grid Grant:

To receive information from Northern Power Grid.

17:05/24 Future Dates:

- a) Next Parish Council Meeting – Monday 3rd June 2024 at 7PM – Ashby cum Fenby Church Hall.
- b) Matters for discussion and inclusion on the next meeting agenda.

Exclusion of Press and Public: To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.

18:05/24 Personnel:

- a) To approve Clerk's wages and expenses payments.