

# ASHBY CUM FENBY PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON MONDAY 9<sup>TH</sup> MAY 2022 AT 7.30PM IN THE CHURCH HALL, MAIN ROAD, ASHBY CUM FENBY.

Present: Cllr John Shaw  
Cllr Carol Shaw  
Cllr Mark Richardson

Cllr Jane Thomson  
Cllr David Hornby

In Attendance: Kim Kirkham Parish Clerk

### 22/012 Election of Chairman.

Cllr Jane Thomson proposed Cllr John Shaw, Cllr Carol Shaw seconded.  
Cllr John Shaw agreed to accept the position.

**RESOLVED: Chair duly elected; signed his Declaration of Acceptance of Office.**

### 22/013 Election of Vice- Chairman.

The Parish Council decided to elect the vice-chair at June's meeting. Noted

### 22/014 To receive apologies from Members not able to attend the meeting.

Apologies were received from Cllr Nick Pettigrew and Ward Cllr Philip Jackson.

### 22/015 Declaration of Interest (Model Code of Conduct Order 2012).

(a) To record declaration of interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared – None declared.

(b) To note dispensation's given to any member of the council in respect of the Agenda Items listed below – None applied for.

### 22/016 Questions raised by members of the public on agenda items (15 minutes).

Clerk advised that a resident has raised concerns regarding vehicles speed along the B1203 from Ashby Hill. Councillors sympathised with the resident's concerns and agreed to contact NELC highways to see what can be done.

**RESOLVED: Clerk to Contact NELC.**

### 22/017 Review of Governance/Procedural Documents for Council for the year.

To review and agree any amendments/necessary actions on the following:

1. Personnel Committee members - Approved.
2. Risk Management Strategy including any necessary Risk Assessment - Approved.
3. Governance Documents of Standing Orders and Financial Regulations – Approved
4. Fixed Assets – Changes approved.
5. Insurance Provision - Approved.
6. Community Emergency Plan – Changes approved.

**RESOLVED: That all governance issues were approved require no changes, and others were shown to be actioned as agreed.**

### 22/018 To approve the Minutes of the Meeting held on 4<sup>th</sup> April 2022.

To consider and approve the minutes held on 4<sup>th</sup> April 2022.

**RESOLVED: The minutes were approved as a true record and the Chairman signed them.**

#### 22/019 Police Report

The Police were unable to attend the meeting, but a Police Report was submitted. The clerk distributed copies of the Police Report to Councillors prior to the meeting. There have been fifteen crimes reported in the Waltham Ward. **RESOLVED: Clerk to post Police Report on the Parish Notice Board.**

#### 22/020 Highways / Public Footpaths / Items Carried Forward:

- 09/104 *Whitsend Farm* – Clerk advised that this matter is still ongoing and NELC had no further information that they could share. Noted.
- 20/072 FP89 Safety Issues – NELC footpath officer has discussed the matter with his line manager, and they have an idea on a forward plan. Noted
- 21/054-5 Clerk advised that the village green tree cutback works are scheduled for 13<sup>th</sup> May 2022. Noted.
- 1/112-1 Queens Platinum Jubilee – Sunday 5<sup>th</sup> June 2022. – Tickets were handed out to Councillors. The Parish Council agreed the next actions points, all noted.
- 21/124-3 Newsletter – Councillors confirmed that all newsletters had been hand delivered.
- 22/007-3 Telephone Box Maintenance work – Cllr Carol Shaw agreed to check cost of paint.

#### 22/021 Items for Discussion:

1. Annual Insurance Renewal 2022/2023 – Two quotes were received and discussed and the lower quote was approved for renewal.  
**RESOLVED: The Parish Council agreed to renew the insurance with Zurich at £214.**

#### 22/022 Planning Matters

##### **Application Received:**

- a) DM/0294/22/FUL – Willow Lakes, Ashby Hill Top Farm, Barton Street, Ashby cum Fenby. Change of use from touring caravans to 7 lodges with associated landscaping and car parking. **RESOLVED: The Parish Council reviewed the application, and no objections were raised.**

##### **Pending Consideration:**

- a) DM/0140/22/FUL – The Stables, Ashby Hill, Ashby cum Fenby. Retrospective temporary change of use of land to site residential caravan for one year during construction of the dwelling house approved under DM/0082/21/FUL.

#### 22/023 Clerk's Report - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting

1. Invitation to Mayor Making Ceremony on Thursday 19<sup>th</sup> May at 7pm in Grimsby Town Hall. Councillors to contact the clerk if they wished to attend.
2. Clerk advised that the new clerk did not require the printer and if the Parish Council would pay a monthly charge for the use of New Waltham's printer. The Parish Council agreed to discuss this with the new clerk at the next meeting.

#### 22/024 Future Dates

- Date of Next Meeting – **Monday 6<sup>th</sup> June 2022 at 7pm in the Church Hall.**

22/025 Finance

To receive a list of Accounts payable up to 9<sup>th</sup> May 2022 and approve their payment: -

- 1) Kim Kirkham – Salary £143.00
- 2) Kim Kirkham – Mileage £6.75
- 3) Southern Electric – Telephone Box electric supply £10.56
- 4) Francene Woods – Internal Audit £66.50
- 5) Alexanders Gardens – Grass cutting services £56.00
- 6) Andrew Deptford – Defibrillator Battery £222.00
- 7) Zurich Insurance - £214.00

***RESOLVED: Accounts approved for payment.***

22/026 Audit

- a) To receive internal auditors report and audited accounts 2021/2022
- b) To consider signing the Certificate of Exception. Completed and signed by the Chair and Clerk.
- c) To review Governance Statement (section 1)
- d) To review and authorise signing of accounting statement (section 2)
- e) To agree formal arrangements for inspection of accounts and make necessary arrangements.
- f) HMRC VAT Return 2021/2022

***RESOLVED: The Annual Return be authorised with figures as approved and council members approval of all Governance matters on the Annual Return.***

The meeting closed at 8.50pm

Prepared by Kim Kirkham, Parish Clerk

Approved by: \_\_\_\_\_

*These minutes are subject to approval at the next meeting of the Parish Council.*



# Local Community News

Protecting Communities, Targeting Criminals, Making a Difference

## Waltham, Brigsley & Ashby-cum-Fenby May Update

### Crime

There were 15 crimes reported during April for the Waltham Ward. Of these, the following offences have occurred.

About 2.30am on 22<sup>nd</sup> April a garage at a property on Brigsley Road was entered via an insecure door. Power tools and a mountain bike were stolen.

Over the same period, a shed in a garden on Laburnum Avenue was entered after the padlock was cut. A bike was stolen.

Other crime includes:

Five assaults, all of which are the same child offender against other family members. Police and other agencies are dealing with this child.

Four offences of sending malicious communications.

Two reports of harassment

Two shop thefts all from the Co-Op.

One minor public order offence.

There have been five reports of ASB, all of which are neighbour disputes.

### How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising, please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 2056 Chris Skelton [christopher.skelton@humberside.pnn.police.uk](mailto:christopher.skelton@humberside.pnn.police.uk)

PCSO 7536 April Haynes [april.haynes@humberside.pnn.police.uk](mailto:april.haynes@humberside.pnn.police.uk)