

# ASHBY CUM FENBY PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON MONDAY 5<sup>TH</sup> OCTOBER 2020 AT 7.00PM AS VIRTUAL MEETING ON SKYPE

Present: Cllr John Shaw Cllr Nick Pettigrew  
Cllr Jane Thomson Cllr Brian Purchon  
Cllr Carol shaw

In Attendance: Kim Kirkham Parish Clerk

(members present by audio and visual access) Clerk as minute taker (present by audio and visual access)

### 20/070 Declaration of Interest (Model Code of Conduct Order 2012)

- (a) To record declaration of interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared – Cllr Pettigrew declared an interest on agenda items 20/075-09/104 Whitsend and 20/077 a) Planning Matters.
- (b) To note dispensations given to any member of the council in respect of the Agenda Items listed below – None received.

### 20/071 To receive apologies from Members not able to attend the meeting

Apologies were received from Councillor Philip Jackson NELC.

### 20/072 Questions raised by members of the public on agenda items (15 minutes)

- A resident has raised concerns regarding footpath 89 stating that it is in a poor state. The barbed wire fence posts have rotted and fallen onto the path and on the other side the leylandii hedge has grown into the path making the public footpath almost unusable. The Parish Council discussed and asked the clerk to contact NELC for them to contact the landowners to resolve the resident's concerns.

### 20/073 To approve the Minutes of the Meeting held on 7<sup>th</sup> September 2020

To consider and approve the minutes held on 7<sup>th</sup> September 2020. **Resolved: The minutes were approved as a true record and the Chairman confirmed to be signed virtually.**

### 20/074 Police Report

The Police were unable to attend the meeting, but a Police Report was submitted. The Clerk distributed copies of the Police Report to Councillors prior to the meeting. There has been one incident reported for Ashby cum Fenby and seventeen crimes reported in the Waltham Ward.

### 20/075 Highways / Public Footpaths / Items Carried Forward

- 09/104 Whitsend – Chair said that this item could be deferred until the end of the meeting due to Councillor Pettigrew declaring an interest.
- 20/041-3 Notice Board – The doorknobs have now been fitted and the Chair thanked Cllr Purchon for fitting them.
- 20/055-1 Tree near Church car park – Clerk reported that an update has not been received in time for the meeting. **Resolved: Clerk to contact NELC for an update.**

- 20/065-2 Great British Clean Up Saturday 19<sup>th</sup> Sept – Cllrs Thomson and Shaw reported that they collected two bags of litter. Cllr Thomson said that some residents were not aware of this event taking place. **Resolved: A leaflet had been placed on the Notice Board and website to advertise the litter pick. The Parish Council discussed the possibility of flyers being distributed next year.**
- 20/065-3 Planning White Paper changes/consultation – **Resolved: Councillors discussed and agreed to complete survey and petition individually.**

#### 20/076 Items for Discussion

1. Website Accessibility Statement – The Parish Council discussed the Website Accessibility statement that was distributed prior to the meeting. Some changes
2. to the statement were agreed, Cllr Purchon to update the statement. **Resolved: The Parish Council discussed and agreed to review the accessibility of the website on an ongoing basis.**
3. Newsletter Topics – Councillors discussed and agreed topics for inclusion in the newsletter. **Resolved: Clerk to prepare draft for November and to place a news item on the website & Facebook informing residents that the Newsletter will be published before Christmas and if anyone would like to place an advert or have any news of interest to be included to contact the clerk.**
4. Japanese Knotweed – The Parish Council discussed their response to the planning application received; DM/0577/20/OUT. **Resolved: The Parish Council after checking information received from the Environmental Agency and Gov.UK guidelines agreed to withdraw their comment regarding the Japanese Knotweed. However, they asked that a condition be applied that if any complaint is received from neighbouring properties that the plant has been found on their land, that NELC will deal with the complaint and take any necessary action.**

#### 20/077 Planning Matters

##### **Application Received:**

- a) DM/0790/20/FULA – Moorhouse, Brigsley Road. Erect two storey extension. **The Parish Council reviewed the plans and agreed to recommend approval of this application.**

##### **Pending Consideration:**

- a) DM/0674/20/AG – Moorhouse Farm, Brigsley Road. Prior notification to erect portal frame, sheet clad storage building. Cllr Pettigrew having declared an interest took no part in the discussion.
- b) DM/0577/20/OUT – The Cottage, Post Office Lane. Outline application to erect one two storey dwelling with all matters reserved.

##### **Refused:**

- a) DM/0127/20/FUL – The Cottage, Post Office Lane. Erect two dwellings.

#### 20/078 Clerk's Report - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting

1. Humber & Wolds Rural Action (HWRA) requests support with Wheels to Work scheme they operate in partnership with NELC. **Resolved: Clerk to display leaflet on the Notice Board.**
2. Village Green Planters will be planted up with winter pansies.
3. Town & Parish Liaison Committee Meeting is scheduled for Thursday 29<sup>th</sup> October at 7pm. The meeting will be virtual via Microsoft Teams. **Resolved: Councillors to let the clerk know if they wish to attend.**

4. NELC has agreed to attend November's meeting to do their 'parish council planning training/enforcement process' presentation. They have asked for this to be held via Microsoft Teams. **Resolved: The Parish Council agreed to test Microsoft teams on Monday 12<sup>th</sup> October at 7pm.**

20/079 Review of Governance/Procedural Documents for Council for the year

To review and agree any amendments/necessary actions on the following: -

1. Personnel Committee members - Approved
2. Risk Management Strategy including any necessary Risk Assessment – Updated and approved.
3. Governance Documents of Standing Orders and Financial Regulations – In place, no changes
4. Fixed Assets – Updated and Approved
5. Register of Interests – Councillors reviewed, and email completed forms to the clerk.
6. Website Review and accessibility statement approved.
7. Insurance Provision – In place
8. Training Criteria – Councillors committed to supporting training when available.
9. Community Emergency Plan – To be updated with relevant changes.
10. Community Led Plan – In place, no changes.

**Resolved: That all governance documents reviewed as above.**

20/080 Future Dates

- Date of Next Virtual/Remote Meeting – **Monday 2<sup>nd</sup> November 2020 at 7pm.**
- Planning Committee Virtual Meeting – Wednesday 7<sup>th</sup> October 2020 at 9.30am.

20/081 Finance

a) Quarter 2 Financial Review was given to Councillors and explained by the clerk.

To receive a list of Accounts payable up to 5<sup>th</sup> October 2020 and approve their payment: -

- 1) Kim Kirkham – Salary (paid by standing order) £143.00
- 2) Southern Electric – Telephone Box electric supply (paid by standing order) £6.97
- 3) Hatcliffe Garden Services – Grass Cutting ( paid by electronic banking) £315.00

**Resolved: Accounts approved for payment.**

20/075 09/104 Whitsend – Cllr Pettigrew having declared an interest left the meeting.

Clerk reported that an update has not been received in time for the meeting. **Action: On going.**

Prepared by Kim Kirkham, Parish Clerk

Approved by: \_\_\_\_\_

*These minutes are subject to approval at the next meeting of the Parish Council.*



# Local Community News

Protecting Communities, Targeting Criminals, Making a Difference

## Waltham, Brigsley & Ashby-cum-Fenby October Update

### Crime

There have been seventeen crimes reported in the Waltham Ward during September. During the early hours of 30<sup>th</sup> September an attempt was made to enter a garage at a property on Brigsley Road, Ashby-cum-Fenby by cutting a hole in the roof. No entry was gained. During the early hours of 1<sup>st</sup> October, it appears the would- be intruders returned and tried to enter the garage through the hole already prepared. They were disturbed and escaped without making entry or stealing property. A laptop was stolen from the boot of an insecure car parked on Fairway overnight 25<sup>th</sup> & 26<sup>th</sup> September.

Damage to cars parked on Fairway x2.

Damage to a car parked on Archer Road.

A car being driven along the A18 at Barton Street near to East Ravendale was forced to stop by another vehicle. The occupants then attacked the car causing damage to the mirror.

Crimes include:

Two shop thefts from the Co-Op. Three assaults. Two minor public order offences. A report of harassment over a drug debt. There have been two reports of ASB. Neighbour disputes x5. Danesfield Avenue YCA throwing objects at house windows. Wheatfield Drive noisy party. Elm Road youths shouting, swearing lighting fires.

### How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work. We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101. If you feel there are issues in your community that your local Police should be prioritising, please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 549 Sarah Swaby [sarah.swaby@humberside.pnn.police.uk](mailto:sarah.swaby@humberside.pnn.police.uk)

PCSO 7602 Lesley Parry [lesley.parry@humberside.pnn.police.uk](mailto:lesley.parry@humberside.pnn.police.uk)