

# ASHBY CUM FENBY PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON MONDAY 20<sup>TH</sup> APRIL 2020 AT 7.00PM AS VIRTUAL MEETING ON SKYPE

Present: Cllr John Shaw Cllr Brian Purchon  
Cllr Jane Thomson Cllr Nick Pettigrew

In Attendance: Kim Kirkham Parish Clerk

### 20/001 Declaration of Interest (Model Code of Conduct Order 2012)

- (a) To record declaration of interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared – Cllr Pettigrew declared an interest on agenda items 20/006-1 Whitsend.
- (b) To note dispensations given to any member of the council in respect of the Agenda Items listed below – None received

### 20/002 To receive apologies from Members not able to attend the meeting

Apologies were received from Cllr Carol Shaw; she had technical problems accessing the virtual meeting.

### 20/003 Questions raised by members of the public on agenda items (15minutes)

None in attendance

### 20/004 To approve the Minutes of the Meeting held on 2<sup>nd</sup> March 2020

To consider and approve the minutes held on 2<sup>nd</sup> March 2020. **Resolved: The minutes were approved as a true record and the Chairman signed them.**

### 20/005 Police Report

The Police were unable to attend the meeting. There have been six crimes reported in the Waltham Ward.

### 20/006 Highways / Public Footpaths / Items Carried Forward

1. 09/104 Whitsend Farm – Cllr Pettigrew asked for this item to be deferred until the end of the meeting. Chair agreed that this item could be discussed later in the meeting.
2. 19/060-1 The Stables – Clerk advised that she has checked the Planning Inspectorate website and the decision date has still not been set. **Resolved: On going**

20/007 Items for Discussion

1. Standing Orders - add item noting virtual meetings, procedures for such and agree official procedure for voting during virtual meetings and note new legislation - The Parish Council reviewed procedures for such meetings. Method of voting was agreed to include a show of hands. **Resolved: Clerk to update Standing Orders with Virtual Meetings procedures.**
2. Newsletter Topics – Councillors discussed topics for inclusion. **Resolved: Councillors agreed to publish the Newsletter in June, to allow for additional topics to be included.**
3. Annual Insurance Quotes 2020/2021 – Councillors discussed the two quotes received. **Resolved: Clerk to contact Insurance Brokers to see if any extra reduction can be obtained.**

20/008 Planning Matters

**Pending Consideration:**

- a) DM/0127/20/FUL – The Cottage, Post Office Lane – Erect two dwellings.
- b) DM/0105/20/FUL – Land Off Main Road. Variation application of condition 2 (Approved Plans) and 3 (External Materials) as granted on DM/06258/19/FUL (Variation of condition 2 (Approved Plans) and the discharge of conditions 3 (External Materials), 6 (Construction Management Plan) and 9 (Highways Construction) attached to DM/0503/19/FUL to amend the design of House 2, for the following revisions to house 2 – amend internal layout, reposition and amend windows, amendment to materials and various alterations to elevations.
- c) DM/0940/19/FUL – Willow Lakes, Barton Street. Variation of condition 9 (Occupancy) attached to planning application DM/0991/18/FUL (Change of use of land from field to 18 holiday cabins with vehicle parking in association with the existing commercial lake, landscaping and environmental enhancements including enlargement of balancing pond).

**Approved:**

- d) DM/0100/20/FUL – Cedar Cottage, Ashby Hill. Demolish existing kitchen, entrance porch and outbuilding and erect two storey front/side extension. No Objections raised. Normal condition and working hours.
- e) DM/1162/19/FUL – Willow Lakes, Barton Street. Erect café/restaurant to include basement function facility, viewing deck to the rear, car parking, landscaping, and associated works

20/009 Clerk's Report - To receive and report any correspondence from Councillors or Members of the Public for consideration at the meeting

1. Quantum Air Fibre are currently working in conjunction with several Parish Councils across Lincolnshire with regards to rolling out Ultra-fast broadband via the NGA (Next Generation Access) scheme. They would like to attend a Parish Council meeting to provide further information. **Resolved: Councillors agreed they could attend a meeting once the current restrictions have been lifted by the government.**
2. Support for the Local Electricity Bill which is due to be introduced in Parliament on Tuesday 28<sup>th</sup> April, has been received. The clerk distributed the email prior to the meeting.
3. SSE Business Energy contract for the supply of electricity to the telephone kiosk is due for renewal. The cost has gone up by 2p per month. **Resolved: The Parish Council agreed to renew the contract.**

20/010 Future Dates

- Date of Next Virtual/Remote Meeting – **Monday 4<sup>th</sup> May 2020 at 7pm.**
- Planning Committee Meeting – Postponed until further notice

20/011 Finance

- a) To receive quarter 4 Finance Review – Financial review was emailed to Councillors prior to the meeting and explained by the clerk.
- b) To receive year end information from Clerk for all necessary year- end financial procedures and agree any necessary actions – Clerk advised that the Audit timeframes have been extended. All the information required has been completed and is just waiting for the external Auditor to forward the Annual Governance paperwork.
- c) The Parish Council discussed the possibility of local businesses adverts on the Website.

To receive a list of Accounts payable up to 20<sup>th</sup> April 2020 and approve their payment: -

- 1) Kim Kirkham – Salary £143.00
- 2) Southern Electric – Telephone Box electric supply £6.96
- 3) Mariner Computer Services – Support £24.00
- 4) Mariner Computer Services – Domain Renewal to December 2020 £144.00
- 5) ERLICA – Membership Renewal £261.75

**Resolved: Accounts approved for payment.**

20/006 1. 09/104-1) Whitsend Farm - Cllr Pettigrew having declared an interest left the meeting.  
The clerk advised that the response has been sent to NELC. **Action: Ongoing.**

The meeting closed at 19.50

Prepared by Kim Kirkham, Parish Clerk

Approved by: 

*These minutes are subject to approval at the next meeting of the Parish Council.*