

ASHBY CUM FENBY PARISH COUNCIL

Clerk to the Parish Council Mrs Kim Kirkham

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THERE WILL BE A MEETING OF ASHBY CUM FENBY PARISH COUNCIL ON TUESDAY 9TH MAY 2022 AT 7.30PM IN THE CHURCH HALL, MAIN ROAD, ASHBY CUM FENBY.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings)
(England and Wales) Regulations 2020.

AGENDA

- 22/012 Election of Chairman
Councillors to nominate and elect a Chairman for 2022/23. Chairman then to sign his/her Declaration of Office.
- 22/013 Election of Vice-Chairman
Councillors to nominate and elect.
- 22/014 To receive apologies from Members not able to attend the meeting.
- 22/015 Declaration of Interest (Model Code of Conduct Order 2012)
- (a) To record declaration of Interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
- (b) To note dispensation's given to any member of the council in respect of the agenda items listed below.
- 22/016 Questions raised by members of the public on agenda items (15minutes)
- 22/017 Review of Governance/Procedural Documents for Council for the year
To review and agree any amendments/necessary actions on the following: -
1. Personnel Committee members.
 2. Risk Management Strategy including any necessary Risk Assessment.
 3. Governance Documents of Standing Orders and Financial Regulations.
 4. Fixed Assets.
 5. Insurance Provision.
 6. Community Emergency Plan.
- 22/018 To approve the Minutes of the Meeting held on 4th April 2022.
- 22/019 Police Report
- 22/020 Highways / Public Footpaths / Items Carried Forward
- 19/104 Misuse of Land Whitsend.
 - 20/072 FP89 Safety Issues.
 - 21/054-5 Village Green.

- 1/112-1 Queens Platinum Jubilee – Sunday 5th June 2022.
- 21/124-3 Newsletters delivery
- 22/007-3 Telephone Box Maintenance work.

22/021 Items for Discussion

1. Annual Insurance Renewal 2022/2023.

22/022 Planning Matters

Application Received:

- a) DM/0294/22/FUL – Willow Lakes, Ashby Hill Top Farm, Barton Street, Ashby cum Fenby. Change of use from touring caravans to 7 lodges with associated landscaping and car parking.

Pending Consideration:

- a) DM/0140/22/FUL – The Stables, Ashby Hill, Ashby cum Fenby. Retrospective temporary change of use of land to site residential caravan for one year during construction of the dwelling house approved under DM/0082/21/FUL.

22/023 Clerk's Report – To receive and report any correspondence received since the last meeting.

1. Mayor Making Ceremony invitation on 19th May at 7pm in Grimsby Town Hall.

22/024 Future Dates

- Date of Next Meeting – **Monday 6th June 2022 at 7pm.**

22/025 Finance

- To receive a list of Accounts payable up to 9th May 2022 and approve their payment:
 1. Kim Kirkham – Salary.
 2. Southern Electric – Telephone Box.
 3. Alexander's Gardens - £56.00
 4. Annual Insurance Renewal.
 5. Francene Wood – Internal Audit.

22/026 Audit

- a) To receive internal auditors report and audited accounts 2021/2022
- b) To review Governance Statement (section 1)
- c) To review and authorise signing of annual return (section 2)
- d) To agree formal arrangements for inspection of accounts and make necessary arrangements.
- e) HMRC VAT Return 2021/2022

Signed: - *K J Kirkham*

Date: - 3rd May 2022